



DISTRICT PRIME TIME MINISTRIES DIRECTOR JOB DESCRIPTION

Sunday School Ministries Handbook, 2005-2009

The responsibilities of the district Prime Time Ministries director are:

1. To serve on and be responsible to the Adult Ministries Council.
2. To make reports, present proposals, and request funding to the Adult Ministries Council.
3. To become well acquainted with Prime Time Ministries subject matter and resources, especially that which is related to Nazarene programs, and to serve as a resource person to local Prime Time Ministries directors.
4. To enlist the help and support of local leaders.
5. To plan district activities for mature adults, such as district retreats, special days, work projects, etc.
6. To maintain and coordinate a yearly calendar of Prime Time events.
7. To establish regular avenues of communication with the churches on the district. This can be done by publishing a regular newsletter (monthly or quarterly), placing articles in the district newsletter, or through special mailings.
8. To advertise and promote denomination-wide Prime Time events. This may include group travel by bus or van as one of the highlights of the year on the district.
9. To form, if possible, a committee (secretary, treasurer, retreat leaders, adviser, etc.) or a steering committee to meet at least annually to discuss Prime Time Ministries planning. This can be a brain storming session for innovative ways to promote, teach, and implement ministry to, through, and with mature adults on the district and in local churches.
10. To explore the area of ministry to homebound or nursing home residents.
11. To expand, revise, and improve the program on the basis of input from mature adults and local and district leaders.

**Prime Time Ministries
Global Ministry Center
17001 Prairie Star Parkway
Lenexa, KS 66220
913-577-2810
800-211-6317
primetime@nazarene.org
<http://primetime.nazarene.org>
www.amc.nazarene.org**